## MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

### TURNBULL CREEK COMMUNITY DEVELOPMENT DISTRICT

The **regular meeting** of the Board of Supervisors of Turnbull Creek Community Development District was held on **May 9, 2023, at 6:30 p.m**. at the Murabella Amenity Center, 101 Positano Avenue, St. Augustine, Florida 32092.

#### Present and constituting a quorum:

Brian Wing	Board Supervisor, Chairman
Jeremy Vencil	Board Supervisor, Vice Chairman
Chris DelBene	Board Supervisor, Assistant Secretary
Diana Jordan-Baldwin	Board Supervisor, Assistant Secretary

#### Also present were:

Carol Brown	District Manager, Rizzetta & Co., Inc.
Lauren Gentry	District Counsel, Kilinski/Van Wyk
Grace Kobitter	District Counsel, Kilinski/Van Wyk
Isaac Dougherty	District Engineer, Yuro & Associates
Erick Hutchinson	Amenity Manager, RMS
Jim Schieszer	Field Operations Manager, RMS
Todd Murphy	General Manager, Trimac Outdoors

Audience members present.

Audience members via speakerphone.

#### FIRST ORDER OF BUSINESS

### Call to Order / Roll Call

Mr. Wing called the meeting to order at 6:32 p.m.

The Board moved to Agenda item 3.

### SECOND ORDER OF BUSINESS

# Audience Comments on Agenda Items

Audience members provided the following comments: request to tint fitness room windows, increase revenue collected from instructors if assessments are increasing, parking lot, against bearing the cost of parking lot expansion, berm, removal of dead tree branches, budget concerns, grammatical error in minutes, night swimming, and tag readers.

## THIRD ORDER OF BUSINESS

### Staff Reports – Part A

## A. District Engineer

## 1.) Update on Pond Bank Repairs

Mr. Dougherty informed the Board he was briefed on District and accepting questions to present to Mr. Yuro. Discussion ensued.

Mr. Murphy advised the Board that the pond bank repairs would exceed the final invoice to contractor and he would recommend ripping it out and re-doing it.

Ms. Brown confirmed the owners identified in Mr. Yuro's report have been mailed letters.

The Board directed District Counsel to send homeowners letters, giving them 30 days to correct and directed Ms. Brown to provide HOA with residents addresses so they can assist in enforcement of CC&R's.

Ms. Gentry advised that a proposal to repair the pond bank with more detail would be helpful. She also stated the Boudreaux Pro Grade agreement does include attorney fees.

Mr. Murphy said that Trimac can provide a proposal, however, they would charge additional fees, as they would sub-contract work. Discussion ensued.

The Board requested Mr. Vencil to assist in obtaining pond repair proposals.

The Board directed the Staff to be prepared to further discuss at the next meeting.

### B. Landscaper

### 1.) Trimac Outdoor Response Deficiency Letter

Mr. Murphy provided the Board with an update on landscape maintenance activity. He said the mulch/pine straw proposal was complete and on schedule with maintenance.

Ms. Brown noted the maintenance reports were provided under separate cover, (Exhibit A).

Mr. Murphy answered the Board's questions regarding Bahia grass and how Bahia reseeds itself.

The Board excused Mr. Dougherty at 7:21 p.m.

### FOURTH ORDER OF BUSINESS

#### Consideration of Trimac Outdoor Pine Straw Proposal

Mr. Murphy informed the Board that the berm cutback impacted the amount of pine straw needed to complete installation.

On motion by Mr. Del Bene, seconded by Mr. Vencil, with all in favor, the Board of Supervisors approved the Trimac Outdoor pine straw proposal, in the amount of \$2,275.00, for Turnbull Creek Community Development District.

Ms. Brown presented the Trimac Outdoor tree removal proposal, behind 250 Porta Rosa Circle, under separate cover, (Exhibit B), in the amount of \$1,540.00. She stated an arborist has inspected and confirmed these trees were damaged.

On motion by Mr. Del Bene, seconded by Ms. Jordan-Baldwin, with all in favor, the Board of Supervisors approved Trimac Outdoor tree removal proposal, in the amount of \$1,540.00, for Turnbull Creek Community Development District.

Mr. Del Bene informed the Staff of a potential sink hole or erosion on Pond 7 and for Staff to be cautious and investigate the issue.

The Board directed the Staff to trim grass in the roundabouts.

The Board excused Trimac Staff from the meeting.

The Board moved to Agenda item 5H.

# FIFTH ORDER OF BUSINESS

## Consideration of Night Swimming

The Board discussed night swimming and accepted audience comments. Discussion ensued.

On motion by Mr. Del Bene, seconded by Mr. Vencil, Ms. Jordan-Baldwin in favor and Mr. Wing opposed, the Board of Supervisors approved night swimming until 9:30 p.m., on a meeting-to-meeting basis, for Turnbull Creek Community Development District.

The Board directed the Staff to update signage at the pool with updated pool hours.

The Board moved to Agenda item 5B.

### SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-05; Approving Proposed Fiscal Year 2023-2024 Budget & Setting Public Hearing

Ms. Gentry informed the Board that this is a two-step process for approving a proposed budget and setting a public hearing and adopting the budget. She advised that if the approved proposed budget increases, a mailed notice would be mailed to the owners. A notice would also be published in the newspaper. The proposed budget adopted tonight will serve as a high-water mark for the total amount of money that can be allocated to the new budget; the Board can continue to reallocate money among line items or reduce line items, but cannot adopt a budget higher than what is approved tonight.

Ms. Brown advised the Board that they could hold the Public Hearing on August 8, 2023, at 6:30 p.m. in the Murabella Amenity Center. She then reviewed the presented proposed budget.

The Board directed the Staff to amend the presented proposed budget and change line #15 to \$12,000 and line \$55 to \$18,975. They also directed the Staff to review lines #20, #21 and #38 and have updated numbers to reflect the Board potentially increasing to 12 meetings.

On motion by Mr. Del Bene, seconded by Ms. Jordan-Baldwin, with all in favor, the Board of Supervisors adopted Resolution 2023-05, approving proposed Fiscal Year 2023-2024 budget, as amended, with changing line #15 to \$12,000, and line #55 to \$18,975 and setting the public hearing to August 8, 2023, at 6:30 p.m. in the Murabella Amenity Center, for Turnbull Creek Community Development District.

## SEVENTH ORDER OF BUSINESS

## Consideration of Payroll Processing Proposal(s)

On motion by Ms. Jordan-Baldwin, seconded by Mr. Wing, with all in favor, the Board of Supervisors authorized Mr. Vencil to review payroll processing proposals and approve a proposal with an annual not to exceed amount of \$1,100, for Turnbull Creek Community Development District.

### EIGHTH ORDER OF BUSINESS

# Ratification of Comcast Agreements

Mr. Hutchinson presented the Comcast Agreement. He stated AT&T was not an option and was able to decrease monthly costs for both Comcast accounts.

The Board admonished the Staff not to enter into multi year agreements without the Board's approval.

On motion by Ms. Jordan-Baldwin, seconded by Mr. Vencil, with all in favor, the Board of Supervisors ratified the Comcast Agreements, for Turnbull Creek Community Development District.

### NINTH ORDER OF BUSINESS

# Ratification of the Ancient City Soccer Addendum

Ms. Brown informed the Board that the vendor pushed back on the new agreement terms directed by the Board. A meeting occurred with Ms. Kilinski, Ms. Brown, and representatives from Ancient City Soccer.

Ms. Brown updated the Chairman outside of the meeting and he approved an addendum for the remainder of the season ending May 13, 2023, however, moving forward new agreement terms would be presented. Discussion ensued.

On motion by Ms. Jordan-Baldwin, seconded by Mr. Del Bene, with all in favor, the Board of Supervisors ratified the Ancient City Soccer Addendum, for Turnbull Creek Community Development District.

#### **TENTH ORDER OF BUSINESS**

#### Ratification of the Vesta Property Services Soccer Addendum

Ms. Brown informed the Board that Vesta Property Services would not agree to the terms of the new agreement.

The Chairman, Ms. Brown, and Mr. Hutchinson had a meeting with the vendor, and they stated they would like to continue the relationship with the District, however, they would not sign the presented agreement.

The Chairman directed the Staff to present an addendum to their previous agreement with the season ending May 20, 2023.

On motion by Mr. Del Bene, seconded by Mr. Vencil, with all in favor, the Board of Supervisors ratified the Vesta Property Services Soccer Addendum, for Turnbull Creek Community Development District.

### ELEVENTH ORDER OF BUSINESS

#### Consideration of Vesta Property Services Amenity Athletics' Program

Ms. Brown informed the Board that Vesta Property Services would like to enter into a multiyear agreement that includes all of their athletic programs. Representatives were unable to attend this meeting, however, they will attend in June. She also read an email from Mr. Ruben stating Vesta Property Services would not be willing to agree to Section C of the newest agreement.

The Board reviewed the schedule and did not agree with the increase to 5 teams and the reduction of breaks from 30-minute to 15-minute blocks.

Ms. Gentry also advised of Vesta's request to reduce insurance coverage and to remove abuse/molestation coverage from the agreement.

The Board directed Mr. Hutchinson to inform Vesta Property Services that their proposal would not be approved, unless they agreed to the District's terms that includes the three strike rule, insurance with abuse/molestation coverage and 30-minute breaks between practices. Unless a signed agreement can be reached, Vesta will not be permitted to use the District's facilities after the current season ends.

The Board moved to Agenda item 2A.

# TWELFTH ORDER OF BUSINESS

# Consideration of Security Proposal(s)\*

Ms. Brown informed audience members that this part of the meeting would be closed to the public pursuant to Florida Statute because it is related to the District's security plans. She asked all members of the public to step out of the room for this portion of the meeting.

Board discussion regarding security measures ensued.

On motion by Mr. Vencil, seconded by Mr. Del Bene, with all in favor, the Board of Supervisors approved the Vector Security proposal for the LPR, in the amount of \$1,625, with monthly monitoring fee of \$5.18, and the Access Control, in the amount of \$3,995, with the monthly monitoring fee of \$19.95 for Turnbull Creek Community Development District.

The Board re-opened the meeting to the public. No attendees outside returned to the meeting.

The Board moved to Agenda item 6A.

# THIRTEENTH ORDER OF BUSINESS

**Approval of Consent Agenda** 

- 1.) Consideration of Minutes of the Board of Supervisors' Regular Meeting held March 14, 2023
- 2.) Ratification of the Operation and Maintenance Expenditures for February 2023 & March 2023
- 3.) Acceptance of Financial Statement (unaudited) for March 31, 2023

On motion by Ms. Jordan-Baldwin, seconded by Mr. Del Bene, with all in favor, the Board of Supervisors approved the consent agenda to include minutes of the Board of Supervisors' regular meeting held March 14, 2023, ratification of the Operation & Maintenance Expenditures for February 2023, in the amount of \$101,809.63, and March 2023, in the amount of \$78,175.89, and accepted the unaudited financial statement for March 31, 2023, for Turnbull Creek Community Development District.

# FOURTEENTH ORDER OF BUSINESS

Staff Reports – Part B

# A. District Counsel

Ms. Gentry updated the Board that legislation did not pass on increase to sovereign immunity insurance amounts, however, the Legislature did pass Ethics Training requirements for Board of Supervisors with four hours of annual training beginning in calendar year 2024. Discussion ensued.

# B. Amenity and Field Operation Managers

# 1.) Amenity and Field Manager Report, dated May 9, 2023

Mr. Hutchinson & Mr. Schieszer were available to answer questions from the Board on their report.

Mr. Hutchinson advised the Board that he received a request from the swim team to amend their practice schedule.

On motion by Mr. Vencil, seconded by Mr. Del Bene, with a 3-1 vote, opposed by Mr. Wing, the Board of Supervisors approved amending agreement to add practices on Mondays, Tuesdays & Thursdays from May 9, 2023 – May 25, 2023, with drop-off service only during these practice times, no holiday practice and two lanes remaining open to residents, for Turnbull Creek Community Development District.

# C. District Manager

# 1.) Presentation of the Voter Registration Count

Ms. Brown informed the Board that as of April 15, 2023, there were 2,140 registered voters residing in the District.

Ms. Brown informed Board that the District had sent Notice of Termination to Envera and that previously the District requested Envera enter into a month-to-month agreement, however, Envera would not agree. Ms. Brown informed Board that there would be potential liquidated damages for terminating the agreement of up to \$5,000 and she would be reviewing District documents to see if the District had supportive documents for cause.

She also reviewed the invoices from Dilorio Property Services and Right Angle Home Innovations and asked the Board if they wanted to utilize reserve funds for these expenses.

On motion by Mr. Wing, seconded by Ms. Jordan-Baldwin, with all in favor, the Board of Supervisors authorized the Staff to utilize reserve funds for the Dilorio Property Services expense, in the amount of \$14,467, and Right Angle Innovations expense, in the amount of \$8,850, for Turnbull Creek Community Development District.

# FIFTEENTH ORDER OF BUSINESS

Audience Comments and Supervisors' Requests

# Audience Comments

No audience members present.

## Supervisors' Requests

Mr. Del Bene requested proposals for aerators for every pond that Future Horizon recommends having installed.

# SIXTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Ms. Jordan-Baldwin, seconded by Mr. DelBene, with all unanimously in favor, the Board adjourned the Board of Supervisors' Meeting at 10:20 p.m., for Turnbull Creek Community Development District.

Chairman / Vige Chairman

Secretary /Assistant Secretary

# **Exhibit A**

1.0 Maintenance	X	Page 1 of 2	
Non-Growing Season Only (November 1 - March 31st)	X		
1.1 Mowing (by Friday of each week) 3 days / week		Comments	
All Turf & Pond Areas		Note below all areas or ponds not mowed per schedule with reaso	m
Monday - Soccer Field & Berm Along Pacetti Rd / Clubhouse areas Amenity Ponds # 1- 5	x	Mow, Edge , and Blow	
Tuesday- Verona Way, Park & SR16 Entrance / Ponds # 6 ,7, 8, 9, 15 & 16	x	Mow, edge & Blow	
Wednesday - Pescara Fields & playground areas Ponds # 1 - 5	x	Mow Edge, and Blow	
Thursday - Rugusa Field / Pond Banks #10, 11, 12, 13, 14,	X	Mow, weedeat	
Friday - Outer berms off od SR16 & Pacetti Rd	X	Mow, Weedeat and Spray Berms	
1.2 String Trimming		Comments	
Trimming around all obstacles at every mowing cycle to include			
fences on pond side, light poles, tress & shrubs.	1 de		
1.3 Edging		Comments	
All hardscape and paved trails at each mowing cycle			
1.4 Blowing		Comments	
All hardscape areas blown clean, including tennis & basketball courts, streets and parking lots			
1.5 Weed Control		Comments	
Weeding of plant beds, all natural areas and berms			
Pre & Post emergents applied at appropriate times	1		
1.6 Pruning		Comments	
Shrubs,vines and orimental trees in common areas and berms to be pruned to maintain their natural shape and maintain appropriate distances between pedestrian and vehicle areas.			
Trees (crape Myrtles) shall be pruned when dormant (winter)			
Palms trimming shall be done one time per year (June-July)			-
1.7 Berms		Comments	_
Berms to be cleaned, weeded and manicured, grasses trimmed once a year at the same time pine straw is put down (Yearly)	X	Friday Prune Grasses on Memorial Park Berm 2 guys	
Weeds to be removed / treated year round as needed			
2.0 Pesticide Application	X	XXXXXXX	
2.1 Turf Pest Control		Comments	
Turf inspected weekly and spot treated (As Needed)	1		
Ant, mole & cricket control can be requested once a year Documention shall be given to owner for proof & chemical			
Top Choice grannular insecticide blanket appplication for (fire ant control) annually at 3 entrances, amenity center, roadways, bermuda grasses			
Fire ant spot treatments as needed to control mound outbreaks with "other" products (Not Top Choice) as needed	-		

2.2 Shrub & Tree Pest Control		Comments Page 2 of 2
Shrubs & Trees Pest Control Inspected bi-weekly		
3.0 Fertilization 3.1 Turf Areas	X	
All lawn areas ( entrys, amenity center & mail klosks are fertilized with grannular slow release fertilizers To be completed in 4 rounds (March, May, September & Novembe	r)	
3.2 Shrubs & Trees	-	Comments
Shrubs / trees to be fertilized twice a year with grannular slow release nitrogen source in 2 rounds (March & September) One application of systemic insecticide and liquid fertilizer made to shrubs and trees (April or May)		
Seasonal annuals fertilized on 30 day cycles		
4.0 Irrigation (All Inclusive Package) Guidelines		
Bi-Weekly inspections (26 per year)	p	Comments
All controllers, sprinkler heads, valve boxes, adjustments as needed, watering schedules, submit a written report	x	
Note: This contract shall include the following at N/C Lateral line repairs, valve repair and replacement as needed, solenoid replacement, Head replacement, Relocation or adjustments to heads, Wire splices or cut wires, Valve poor replacements, Decoder repairs, lattery replacements, Any damage to the landscape due to irrigation related issues like under & over watering these are to to completed within 24 hours of notification.		
Note: Things that fall outside the contract The water source and pump system or respective controls, Mainline epairs 4" pipe, Timer repairs, vandalism.		
5.0 Mulching	+	Comments
II amenity areas, roadways and roundabout mulched twice yearly March & late summer) 2" depth		
ine straw to be applied to all berms areas twice a year (March & september) 3" depth		
0.0 Seasonal Color		Comments
Annuals shall be changed out 4 cycles per year (March, June, August eptember, December)		all annuals on property were damaged
Areas of seasonal color are:		multiple frost conditions and were all
R16 / San Giacomo entrance (420 plants per installion)		
acetti Rd / Terrancina Dr ( 85 plants per installation)		removed
Aain entrance at Pacetti Rd ( 215 plants per installation)		
menity center beds and roundabout ( 612 plants per installation)		
hristmas color display of poinsetta's at amenity center entrance at		
he holidays		

1.0 Maintenance	X	Page 1 of	2
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Tuesday- Verona Way, Park & SR16 Entrance / Ponds # 6 ,7, 8, 9, 15 & 16	x	Rain to wet to mow (Cut backs on Memor	ial Berm
Wednesday - Pescara Fields & playground areas Ponds # 1 - 5	x	Mow Edge, and Blow	
Thursday - Rugusa Field / Pond Banks #10, 11, 12, 13, 14,	X	Mow, weedeat	
Friday - Outer berms off od SR16 & Pacetti Rd	X	Weedeat and Spray Berms	
1.2 String Trimming		Comments	
Trimming around all obstacles at every mowing cycle to include			1
fences on pond side, light poles, tress & shrubs.			
1.3 Edging		Comments	1
All hardscape and paved trails at each mowing cycle			
1.4 Blowing		Comments	
All hardscape areas blown clean, including tennis & basketball courts, streets and parking lots			
1.5 Weed Control		Comments	
Weeding of plant beds, all natural areas and berms			
Pre & Post emergents applied at appropriate times			-
1.6 Pruning		Comments	
Shrubs,vines and orimental trees in common areas and berms to be pruned to maintain their natural shape and maintain appropriate distances between pedestrian and vehicle areas.	1		
Trees (crape Myrtles) shall be pruned when dormant (winter)			
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Berms to be cleaned, weeded and manicured, grasses trimmed once a year at the same time pine straw is put down (Yearly)	X	Friday Prune Grasses on Memorial Park Berm 2 guys	
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Fire ant spot treatments as needed to control mound outbreaks with "other" products (Not Top Choice) as needed	-		

2.2 Shrub & Tree Pest Control		Comments Page 2 of 2
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Seasonal annuals fertilized on 30 day cycles		
4.0 Irrigation (All Inclusive Package) Guidelines		
Bi-Weekly inspections (26 per year)	p	Comments
All controllers, sprinkler heads, valve boxes, adjustments as needed, watering schedules, submit a written report	x	
Note: This contract shall include the following at N/C Lateral line repairs, valve repair and replacement as needed, solenoid replacement, Head replacement, Relocation or adjustments to heads, Wire splices or cut wires, Valve poor replacements, Decoder repairs, lattery replacements, Any damage to the landscape due to irrigation related issues like under & over watering these are to to completed within 24 hours of notification.		
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Annuals shall be changed out 4 cycles per year (March, June, August eptember, December)		all annuals on property were damaged
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Friday - Outer berms off od SR16 & Pacetti Rd		Mow and weedeat berms 2 guys	_
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Trimming around all obstacles at every mowing cycle to include	1017		
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All hardscape and paved trails at each mowing cycle			
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2.2 Shrub & Tree Pest Control		Comments Page 2 of 2
Shrubs & Trees Pest Control Inspected bi-weekly		
3.0 Fertilization 3.1 Turf Areas	X	
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3.2 Shrubs & Trees	-	Comments
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Seasonal annuals fertilized on 30 day cycles		
4.0 Irrigation (All Inclusive Package) Guidelines		
Bi-Weekly inspections (26 per year)	p	Comments
All controllers, sprinkler heads, valve boxes, adjustments as needed, watering schedules, submit a written report	x	
Note: This contract shall include the following at N/C Lateral line repairs, valve repair and replacement as needed, solenoid replacement, Head replacement, Relocation or adjustments to heads, Wire splices or cut wires, Valve poor replacements, Decoder repairs, lattery replacements, Any damage to the landscape due to irrigation related issues like under & over watering these are to to completed within 24 hours of notification.		
Note: Things that fall outside the contract The water source and pump system or respective controls, Mainline epairs 4" pipe, Timer repairs, vandalism.		
5.0 Mulching	+	Comments
II amenity areas, roadways and roundabout mulched twice yearly March & late summer) 2" depth		
ine straw to be applied to all berms areas twice a year (March & september) 3" depth		
0.0 Seasonal Color		Comments
Annuals shall be changed out 4 cycles per year (March, June, August eptember, December)		all annuals on property were damaged
Areas of seasonal color are:		multiple frost conditions and were all
R16 / San Giacomo entrance (420 plants per installion)		
acetti Rd / Terrancina Dr ( 85 plants per installation)		removed
Aain entrance at Pacetti Rd ( 215 plants per installation)		
menity center beds and roundabout ( 612 plants per installation)		
hristmas color display of poinsetta's at amenity center entrance at		
he holidays		

1.0 Maintenance	A		Page 1 of 2
Non-Growing Season Only (November 1 - March 31st)	X	$\times$	and the second
1.1 Mowing (by Friday of each week) 3 days / week	-	Comments	
All Turf & Pond Areas		Note below all areas or ponds not mowed p	per schedule with reason
Monday - Soccer Field & Berm Along Pacetti Rd / Clubhouse areas Amenity Ponds # 1- 5	x	Mow, Edge , and Blow	
Tuesday- Verona Way, Park & SR16 Entrance / Ponds # 6 ,7, 8, 9, 15 & 16	x	Mow, Edge , and Blow	· · · · · · · · ·
Wednesday - Pescara Fields & playground areas Ponds # 1 - 5	x	Mow Edge, and Blow	
Thursday - Rugusa Field / Pond Banks #10, 11, 12, 13, 14,	X	Mow, weedeat Lakes	
Friday - Outer berms off od SR16 & Pacetti Rd			
1.2 String Trimming		Comments	
Trimming around all obstacles at every mowing cycle to include			
fences on pond side, light poles, tress & shrubs.			
1.3 Edging		Comments	
All hardscape and paved trails at each mowing cycle			
1.4 Blowing		Comments	
All hardscape areas blown clean, including tennis & basketball courts, streets and parking lots			
1.5 Weed Control		Comments	
Weeding of plant beds, all natural areas and berms			
Pre & Post emergents applied at appropriate times	1		
1.6 Pruning		Comments	
Shrubs,vines and orimental trees in common areas and berms to be pruned to maintain their natural shape and maintain appropriate distances between pedestrian and vehicle areas.	14		
Trees (crape Myrtles) shall be pruned when dormant (winter)			
Palms trimming shall be done one time per year (June-July)			
1.7 Berms		Comments	
Berms to be cleaned, weeded and manicured, grasses trimmed once a year at the same time pine straw is put down (Yearly)		Friday Prune Grasses on SR16 Berm	
Weeds to be removed / treated year round as needed			
2.0 Pesticide Application	$\times$	XXXXXXX	
2.1 Turf Pest Control		Comments	
Turf inspected weekly and spot treated (As Needed)	1		
Ant, mole & cricket control can be requested once a year Documention shall be given to owner for proof & chemical			
Top Choice grannular insecticide blanket appplication for (fire ant control) annually at 3 entrances, amenity center, roadways, bermuda grasses			
Fire ant spot treatments as needed to control mound outbreaks with "other" products (Not Top Choice) as needed	-		

2.2 Shrub & Tree Pest Control		Comments Page 2 of 2
Shrubs & Trees Pest Control Inspected bi-weekly		
3.0 Fertilization 3.1 Turf Areas	X	
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Seasonal annuals fertilized on 30 day cycles		
4.0 Irrigation (All Inclusive Package) Guidelines		
Bi-Weekly inspections (26 per year)	p	Comments
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5.0 Mulching	+	Comments
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1.0 Maintenance	X		Page 1 of 2			
Non-Growing Season Only (November 1 - March 31st)	$\ge$					
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All Turf & Pond Areas		Note below all areas or ponds not mowed per schedule with reason				
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Trimming around all obstacles at every mowing cycle to include						
fences on pond side, light poles, tress & shrubs.						
1.3 Edging		Comments				
All hardscape and paved trails at each mowing cycle						
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All hardscape areas blown clean, including tennis & basketball courts, streets and parking lots						
1.5 Weed Control		Comments				
Weeding of plant beds, all natural areas and berms						
Pre & Post emergents applied at appropriate times	1					
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Trees (crape Myrtles) shall be pruned when dormant (winter)						
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1.7 Berms		Comments				
Berms to be cleaned, weeded and manicured, grasses trimmed once a year at the same time pine straw is put down (Yearly)	1	Friday Prune Grasses on SR16 Berm				
Weeds to be removed / treated year round as needed						
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Trimming around all obstacles at every mowing cycle to include							
fences on pond side, light poles, tress & shrubs.							
1.3 Edging		Comments					
All hardscape and paved trails at each mowing cycle							
1.4 Blowing		Comments					
All hardscape areas blown clean, including tennis & basketball courts, streets and parking lots							
1.5 Weed Control		Comments					
Weeding of plant beds, all natural areas and berms							
Pre & Post emergents applied at appropriate times	1						
1.6 Pruning		Comments					
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Bi-Weekly inspections (26 per year)	p	Comments
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Trimming around all obstacles at every mowing cycle to include	1017					
fences on pond side, light poles, tress & shrubs.	1					
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All hardscape and paved trails at each mowing cycle						
1.4 Blowing		Comments				
All hardscape areas blown clean, including tennis & basketball courts, streets and parking lots						
1.5 Weed Control		Comments				
Weeding of plant beds, all natural areas and berms		Spray Turf Weeds				
Pre & Post emergents applied at appropriate times	1	Spray run weeds				
1.6 Pruning		Comments				
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Berms to be cleaned, weeded and manicured, grasses trimmed once a year at the same time pine straw is put down (Yearly)		Thursday and Friday Clean Up Grasses on Pacceti	Road			
Weeds to be removed / treated year round as needed						
2.0 Pesticide Application	$\times$	XXXXXXX				
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Shrubs & Trees Pest Control Inspected bi-weekly		
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hristmas color display of poinsetta's at amenity center entrance at		
he holidays		

# **Exhibit B**

				k	ion for Extra Work	Authorizat
OOR	OUTD		TRIN	ella)	Turnbull Creek CDD (Murabel	Job Name:
1.1.1.2	le, Florida	Jacksonvil			Jim Schieszer	Attention:
			Dhanat	1.11		n jina shiro
	0 /	904-697-73	Phone:			RE:
		ification	Work Class			City, ST:
X	Tree Trimming		Irrigation		Brian Stephens	Estimator
	Other		Enhancemen			Date:
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APPROVAL INFORMATION:			1.1.1		
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Note: Trimac Outdoor Can Not Warranty	Any Sod and/or I	Plant Materia	With Out	<b>Proper Irrigati</b>	ion Coverage
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Authorized By:	Date:	1	Work Order	<b>#</b> .	



May 2, 2023

To Whom It May Concern:

I was asked to inspect 2 pine trees on berm at Murabella, upon inspecting, the trees are in decline and recommend removal.



Thank You, Daniel LeBlanc, Unif LeBlac Certified Arborist #FL-6402A

ISA Tree Risk Assessment Qualification (TRAQ) Taylor Tree Services, Inc. 4600 Ave B St. Augustine, FL 32095 (904)-692-2008 info@taylor-tree.com