

TURNBULL CREEK  
COMMUNITY DEVELOPMENT DISTRICT

The Turnbull Creek Community Development District Landscape RFP Committee meeting was held Monday, March 9, 2015 at 2:00 p.m. at the Murabella Amenity Center, 101 Positano Avenue, St. Augustine, Florida.

Committee Members Present were:

Kathleen Venezia  
Joseph Quinto  
Brian J. Wing

Also Present:

Dave deNagy  
Jeff Branch

*The following is a summary of the minutes of the March 9, 2015 Landscape RFP Committee meeting. A copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. deNagy called the meeting to order.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Discussion of Landscape RFP and Criteria**

Mr. deNagy stated this is an opportunity for the landscape RFP committee to review and put together the scope of work for landscape services for the Turnbull Creek Community Development District. I emailed to the committee members a copy of the last RFP that was put together in April 2012 and today we will focus on the scope of work. This new contract will begin October 1 and that is typically a one-year agreement with two annual renewals. Bids to be

received April 15<sup>th</sup>, the landscape committee will meet on April 21 to evaluate and score the bids with a recommendation to be presented to the board April 28, 2015.

At the conclusion of the discussion the following changes will be reflected in the RFP document that will go to the board to approve at which time staff will be directed to notice the RFP in the paper.

Reduce the number of times per year for fertilization from five to four with the recommendation for the timing of those to be made by the proposer.

Bid mowing with pond banks the current way, without pond banks, price of pond banks separately, bid with smaller equipment for pond banks

Tree and shrub inspection for disease and insect activity done monthly and corrective actions for disease control

Crape Myrtle trees in common areas to be trimmed yearly in February

Unit price for fire ant treatment control per application

Add language on page 31 under C, additional work negotiate in good faith – add reduction in work

Ornamental grasses – get alternate lump sum unit price for pruning/maintenance annually in high impact areas

Meeting adjourned at 2:50 p.m.